



2020 Annual Meeting
COVID -19 Style
Originally scheduled for May1, 2020



The 2019 Palliser Regional Library Board Audited Statement and the full Annual Report can be found online at:

<https://www.palliserlibrary.ca>

AGM—2020 tab

vote at <https://www.surveymonkey.com/r/FZ5G5PH>

This year our 2019 AGM is going to be radically different. In a time of social distancing, we cannot meet in person but we can still provide you with all the information that we would give you at the meeting. Please read over the package and then go to <https://www.surveymonkey.com/r/FZ5G5PH> or AGM – 2020 tab on main Palliser webpage menu

And fill out the survey monkey questionnaire asking if you approve the Annual Report, The Audited Statement, the reappointment of the Chair, and the Executive Committee.



2020 Annual Meeting

May 1, 2019 1:30 to 4:30 p.m.
South Meeting Room - Moose Jaw Public Library

www.palliserlibrary.ca

Pre-Covid 19 Draft AGENDA

1:00 p.m. Registration

1:30 p.m. Acknowledgement that we are in Treaty 4 Territory & Homeland of the Metis:

- Welcome and Introductions – Jim Achtymichuk
- Greetings from the City of Moose Jaw
- Greeting from the MLA's
- Palliser Chair's Update - Jim Achtymichuk
- Palliser Update – Jan Smith

2:15 p.m. Branch of the Year Award – Kari Hennenfent

2:20 p.m. Digital Literacy Update

2:40 p.m. Coffee, Cake and Celebrations

3:00 p.m. Annual Meeting

- Minutes of the November 1st 2019 Fall Palliser Regional Board Meeting
- 2019 Annual Report – Jan Smith
- 2019 Audited Financial Statement/ Budget Report – Wanda Parker
- Elections for Chair and Executive Committee Members

3:25 p.m. Committee Reports

Question Period

3:30 p.m. Adjournment

[Date of the Fall Regional Board Meeting – November 6, 2020](#)

Palliser Regional Library Board
Minutes
Friday, November 1, 2019
(Held at Moose Jaw Public Library)

IN ATTENDANCE:

Al Birchard – Assiniboia	Jeanette Mondor – Willow Bunch
Jenny Arnold – Avonlea	Lionel Moffatt – Wood Mountain
Jim Achtymichuk - Coronach	Pamela Krusky – RM of Hart Butte
Lorelei Rogers - Limerick	Robert Finlay – RM of Terrell
Grant Abbott – Loreburn	Maureen Hutchinson - RM of Lake Johnston
Linda O'Connell – Marquis	Natalie Nagel – RM of Sutton
Linda Reiss – Mistusinne	Kim Dalgarno – RM of Moose Jaw
Gayle Jones – Moose Jaw	Marion Bueckert – RM of Eyebrow
David Howick – Moose Jaw	Edie Marshall – RM of Maple Bush
Betty Norris – Tugaske	Gloria Gregor – RM of Willner

OBSERVERS:

Heather Eby – City of Moose Jaw
Gord Wyant – Minister of Education
Warren Michelson – MLA Moose Jaw North
Greg Lawrence – MLA Moose Jaw Wakamow
Lyle Stewart – MLA Lumsden-Morse
Jan Smith – Director
Gwen Fisher – Head Librarian, Moose Jaw Public Library
Kari Hennenfent – Acting Rural Branch Supervisor
Wanda Parker – Office Manager/Accountant
Alison Hopkins – Provincial Librarian, Brenda Dougherty – Provincial Library
Sue Ann Abbott – Loreburn librarian
Jason Antonio, Zack D - media

Meeting called to order by the Chair Jim Achtymichuk at 1:33 p.m.

1. Treaty 4 Acknowledgement from Greg Lawrence – MLA Moose Jaw Wakamow
2. Welcome and Introductions: Chair Jim Achtymichuk welcomed everyone to the 2019 Fall Regional Board Meeting.
3. Greetings from the City of Moose Jaw: Heather Eby of the City of Moose Jaw brings warm wishes from the City.
4. Greetings from the Minister of Education – Gord Wyant – The minister thanked everyone for the invite and was interested in what we had to say and do regarding the library system.
5. Greetings from the MLA's - Warren Michelson, Greg Lawrence, and Lyle Stewart
6. Palliser Chair's Comments: Jim Achtymichuk - see his report filed with the minutes.
7. Palliser Update: Director Jan Smith spoke to the minister directly regarding the needs of the Region. She also gave an update on the Palliser Regional Library. (copy filed with the minutes). Including the Digital Literacy Program Update.

Our next AGM will be on May 1, 2019 and Fall Regional Meeting on Nov 6, 2020. Both will be held at the Moose Jaw Public Library with registration at 1:00 with the meeting starting at 1:30.

8. Approval of the Agenda:

Motion 19/11: Moved by Al Birchard to adopt the agenda as presented. Seconded by Lionel Moffatt. Carried.

9. Minutes of the May 10, 2019 Annual Regional Board Meeting:

Motion 19/12: Moved by David Howick that the minutes be adopted as presented/Amended. Seconded by Robert Finlay. Carried.

10. 2020 Proposed Budget: Jan Smith presented the 2020 proposed budget with a ZERO increase to the base levy and a ZERO increase to the SILS Levy.

Motion 19/13: Moved by Grant Abbott that the 2020 Proposed Budget be accepted as presented. Seconded by Natalie Nagel. Carried.

11. 2020 Proposed Rural Levy

Motion 19/14: Moved by Linda O'Connell that the 2020 Proposed Rural Levy be accepted as presented. Seconded by Robert Findlay. Carried.

12. Special Motion:

Motion 19/15: Moved by Pam Krusky that the budget be amended to reflect the 2020 library allocation in the City of Moose Jaw Budget when it has been passed by City Council. Seconded by Gayle Jones. Carried.

Motion 19/16: Moved by Lionell Moffatt that in March of 2020, the rural budget and its salary line be amended in both Revenue and Expenditures to reflect the additional open hours purchased by special levies. Seconded by Natalie Nagel. Carried.

14. Committee Reports –

Policy Committee – Wanda Parker went over the changes to the financial policy. The only change was the addition of the 4 new reserves – Joan Heaton Estate – MJ, Joan Heaton Estate, Programming – AS and Programming – BR.

Motion 19/17: Moved by Robert Findlay to accept the amendment to the financial policy. Seconded by Linda O'Connell. Carried.

Coffee break at 2:32 p.m.

15. Question Period:

16. Adjourned by Jim Achtymichuk at 2:56. The draw for \$50 Indigo Card was won by Gayle Jones

Chair – Jim Achtymichuk

Recording Secretary – Wanda Parker



2019 ANNUAL REPORT



A Sampling of Library Events in 2019

Year Long Activities:	Adult Book Clubs @ most branches
	Pre-school and Story Hour @ Most Branches
	Kids Club, After School Craft and Story Time available at most branches
	Itsy Rhythm & Reading/Baby Lap Time/Moms & Toddlers @ Assiniboia
	Class Tours in Avonlea, Imperial, Loreburn, Holdfast, Mossbank
	Library Theatre @ Craik, Coronach, Loreburn, Mossbank, Rouleau
	Adult Social Afternoons and Craft Workshops @ many branches
	Assorted Author Readings: including Jeanette Briggs and Kendra Weenie
STEM	LEGO, Snap Circuits, Little Bits and Playdough workshops / clubs available throughout the year
	Games Night @ assorted branches
Jan -Dec	Local Knitters Club -Imperial, Moose Jaw, Mortlach, Tugaske
Jan-Dec	Line Dancing @ Tugaske
April - Dec	Digital Literacy Courses across region on Using E-Mail, I-Phones, I-Pads, Android Phones and Tablets
January -Dec	Barre & Yoga / Zumba / Zumba for Tweens @ Bethune
February	Aboriginal Storytelling Month at 9 branches. Storyteller: Kim Soo Goodtrack
Jan - Dec	Tasting Spoon Hour @ Tugaske
Jan - Dec	Sign workshops in Mossbank, Willow Bunch, HQ
Feb	Blind Date with a Book @ Willow Bunch
Feb. 4	Winter Birds @ Craik
March 6	Saskatchewan Species at Risk Farm Program @ Assiniboia
Mar 30	Ukrainian Easter Egg Decorating @ Rouleau
Feb - July	Painting/Art Classes Series at Mossbank, Tugaske
Feb - Nov	Pumpkin Growing Contest @ Wood Mountain
June	Walleye Classic fundraiser for Riverhurst
April 24	Lego Treasure Hunt @ Imperial
May 10	Palliser Annual General Meeting
June	Pollinator Party @ Wood Mountain
July-Aug	Junior Internship Program @ Wood Mountain
June – August	The Natural World – 2019 TD Summer Reading Club
June 21	Get Your Summer Read On @ Rouleau
July	Bandit Ranch Rescue @ Craik (see cover)
July - August	Sask Science Centre “Geeking Out” program is hosted by branches as part of TD Summer Reading Club
July - August	Magician Danny Kazam performs at branches for the TD Summer Reading Club
July - Dec	Flat Stanley @ Wood Mountain
Sept. 14	Reptile Show @ Avonlea
Oct 25	Pop-Up Shop @# Willow Bunch
Nov 3	Moccasin making workshops series at Mossbank
Nov 4	Financial Literacy in Assiniboia
Feb - Nov	Mystery Reader @ Craik
June, Oct.	West Central Playmobile @ Imperial
Sept - Dec	Walking Eyebrow and Tugaske
Dec	Creating Succulent Planters -Craik

**For Your Information
General System Statistics for 2019**

SERVICES PROVIDED

20,426	Total number of branch open hours
20,268	Books, CDs, DVDs & audio books added.
17, 599	SILS Active Patrons (used card in last 3 yrs)
19,668	people attended 1,810 rural library programs
8,873	people attended 540 programs at MJPL
3,791	Volunteer hours to prepare/deliver programs
59	Outreach and 35 class visits were made
3,052	Outreach items delivered by MJPL

Circulation (Palliser Physical material)

352,941	Circulated & renewed at the local branch
93,431	Holds sent Out of Region (OOR)
145,132	Items circulated or renewed by OOR patrons
24,613	Holds requested by us were filled by Palliser branches
60,798	Palliser holds filled/books renewed by other regions
14,446	borrowed at a local branch by OOR patrons
10,390	books borrowed directly at an OOR branch
2,790	Book club books checked out
110,867	Physical Items circulated @ rural branches

Digital Circulation

4,234	Hoopla Streamed rurally – Ave. circ cost: \$2.75
11,024	Hoopla streaming sessions Moose Jaw
45,944	Overdrive E-books were borrowed by Palliser patrons
5,172	Tumble Books streaming sessions (pre-k)
1,250	Online dbase searches retrieving 361 articles
23,953	Press Reader issues read by Palliser patrons - 175,009 articles in 23,717 online sessions
4,087	Ancestry.com rural searches in 147 online sessions
892	Ancestry.com MJ searches in 100 online sessions

597,419 Total Circulation (Digital plus materials)

Inter-Provincial Library Loans:

3,838	Interlibrary Loans borrowed (by province)
2,259	Interlibrary loans supplied by Province
6,903	Interlibrary loans Processed by Palliser
334	Interlibrary loans borrowed by Palliser

Miscellaneous Statistics

310	Extra hours of rural branch programming time provided by the Joan Heaton Estate
279	Book club kits were circulated
21,980	Patrons used public internet stations.
74,222	Reference & General information questions answered
8,144	Magazines checked out of branch
1,827	New registered users

ACTIVE USER STATISTICS

Active cards Used	2019	2016	2015
Adults	7,770	9,787	9,992
Young Adults	702	973	975
Child	1,754	1,985	2,302
Senior	2,416	2,240	1,453
Unique cards used to checkout materials	12,642		
Total card holders in 2019	17,599	15,305	15,321
New patrons	1,829		
% of Population	31.72%	31.19%	28.25%
% patrons – rural	35%	33%	
% Patrons - Moose Jaw	65%	67%	

Note: based on card renewal since January 1 2017 (3 years) .Trend: multi-family members using 1 card

GENERAL COLLECTION STATISTICS

COLLECTION SIZE	2019*	2018	2017
Adult	121,232	143,806	152,233
Young Adult	21,315	17,613	19,314
Juvenile	93,556	79,108	84,070
Large Print	12,102	10,274	11,022
Audio & Talking Books	5,289	5,157	5,389
DVD's	24,778	24,091	23,656
CD's (Music)	4,922	4,764	5,534
Miscellaneous	1,134	5,874	2,123
Magazines / Serials	14,349	12,088	11,954
Video games	899	784	1,074
251 Book Club Kits @ 10 each	2,510	2,130	2,430
Total	302,086	306,373	318,799

Patron and material stats differ slightly between these and branch summary. The differences are due to the different times of the year the SILS and the Palliser branch stats were run (Dec and March).

PROCESSED AT HQ	2019	2018	2017
Books Fully Processed	11,468	10,966	12,087
DVDs	2,031	2,663	2,267
Compact Discs	617	942	949
Other	18	8	6
Total	13,920	14,579	15,355
OTHER			
Items Repaired	29	66	10
Items Withdrawn	18,796	21,363	26,376
All Items Missing I 2019	1,762	475	

EXECUTIVE COMMITTEE ACTIVITIES

The 2019 Palliser Regional Library Executive Committee



Jim Achtymichuk, Coronach, Chair
 Kari Hennenfent, Moose Jaw*
 Rae Trites, Moose Jaw **
 Linda O'Connell – RM – Marquis
 Patty Perry, Moose Jaw ***

David Howick – Moose Jaw Board
 Al Birchard, RM - Excel
 Lionel Moffatt – Village of Wood Mountain
 Gayle Jones – Moose Jaw
 Jan Smith, Director

Ray Trites left the Board in May of 2019. Kari Hennenfent resigned to take over for Arwen Rudolph on her maternity leave in June. David Howick and Gayle Jones, both former board members, rejoined the board after the AGM to help fill Moose Jaw vacancies.

2019 ANNUAL GENERAL MEETING – May 10th 2019

Twenty-five designated representatives and seven staff/observers attended the meeting. Wanda Parker, Accountant, presented the Auditor's Statement as prepared by Stark-Marsh of Swift Current and talked about the economic highlights of 2018. The audited statement was accepted as presented.

Elections were held and the following rural representatives were elected to serve another term: – **Linda O'Connell** - Marquis and **Jim Achtymichuk** – Coronach. Two City Representatives were appointed: **David Howick** and **Gayle Jones**. **Jim Achtymichuk** of Coronach was elected **Chair** for one year

The Michael and Edith Klein Branch of the Year was awarded to the **Tugaske Branch Library**. Violet Beaudry and her volunteers are doing some amazing stuff at one of our smallest branches (open 12 hours per week yet very busy). Through innovative programming and community partnerships, Tugaske Library has become the centre of their community. Their circulation has more than doubled over a two year period, and last year they offered over 90 programs. Congratulations to the Tugaske board and staff for all their hard work.

FALL REGIONAL BOARD MEETING - November 1st, 2019

The Palliser Fall Regional Meeting was held in the South Meeting Room of Moose Jaw Public Library on **November 1st**. Twenty-nine designated representatives and eight staff/observers attended the meeting

The Rural Library Levy for 2020	Proposed 2020	2020 SILS Levy	2020 PAC Public Access	Per Person Total to be Billed 2020	Per person Total Billed in 2020
Rural Base Levy	\$14.00	0.425	0.17	\$14.595	\$ 13.88
Towns with Library Levy rate	\$21.00	0.425	0.17	\$21.595	\$ 20.54
Assiniboia	\$28.00	0.425	0.17	\$28.595	\$ 27.21

Given the hardships faced by the agricultural communities no increases were sought to the Rural Library Levy.

Palliser has worked very hard to keep the Rural Library Levy the same as last year - \$0.00 increase. The one-time increase in the Provincial grant this year enabled Palliser to pick up the Open Hours shortfall of \$1,281 to make this happen.

We were pleased that Minister of Education, Gordon Wyant and MLA's Greg Lawrence, Warren Michelson and Lyle Stewart attended our Fall Regional Board meeting. Jim Achtymichuk (Chair) and Jan Smith (Director) had an opportunity to express Palliser concerns directly to the Minister as well as to provide everyone with an update on Palliser activities since May 2019. Many thanks to all who attended! We had a full house!

Next Meetings:

Spring AGM – Friday May 1st, 2020 – Moose Jaw Public Library **Survey Monkey vote** . It can be found on the **AGM – 2020 tab on main menu**

Fall Regional – Friday November 6th, 2020 – Moose Jaw Public Library



The Eight-Year Honour Roll

We would like to recognize and congratulate the following people and thank them for serving their communities so diligently over the last 8 years as local board members:



Name	Community
Heather Broughton-Smith	Village of Avonlea
Amanda Belanger	Village of Briercreech
Jason McWilliams	RM # 221 - Sarnia
Linda Cavan	Village of Mortlach
Eddie Moore	City of Moose Jaw

SUMA and SARM Exhibitors 2019

The 7 regional library systems worked together and ran exhibitor booths at both the SUMA and the SARM conventions. We demonstrated some maker kits and talked to people about library service and the renewed importance of libraries as a community hub and public space. It was good to see so many Palliser people stop by our booths. We will return in 2020.

Saskatchewan Public Library Sector Engagement Study

Copies of the following reports generated for any by **the Public Libraries Engagement** are available through Palliser Regional Library headquarters or on our website. Reports include (a) our report, (b) information on the formula, (c) the Report of the Saskatchewan Public Library Engagement by MLA Terry Dennis (d) results from the public survey that was held from January 10th to January 25th.

Our deepest thanks to the public (5,800+ strong) who answered the survey. The top 4 items with over 90% support included SILS (One Province One Card), funding structure and predictability, a Provincial Library Strategic Plan and communication with Provincial Library. Over the next year, the ministry will work with the public library systems to develop a sector plan to determine priorities moving forward based on the themes and public responses.

Branch Workshops and Training Opportunities

Big Talk for Small Libraries (Small Libraries Doing Big Things - Feb. 23, 2019) was a free virtual conference put on by Nebraska Library Commission and co-sponsored by the Association for Small and Rural Libraries. Librarians were given the work time to watch it at home or in their own branch. The 12 sessions included "Teaching I-pads, Marketing Out loud: How Small Libraries can make marketing fun and interactive; Building New Services From Scratch; Make a Mini Makerspace; Small Library – Big Partnerships ". It was an excellent training opportunity and Palliser will be participating again on February 28th 2020

The **June Palliser workshop** was a 2 day workshop run by the Health Authority on **Mental Health First Aid** certification No Fall workshop was held in 2019.

TD Summer Reading Club 2019 – the Natural World



The TD Summer Reading Club invited the youth to unplug and take a moment to explore the stories and science of nature through adventure and play—to marvel at a growing seed, be awed by extreme weather, and wonder about our connection to each other and the earth that sustains us.

All branches participated with 748 Boys and girls participating in 162 programs (2076 + adult attending) in the rural branches and 3,076 participating in 94 programs at Moose Jaw. 256 programs were run across the region with 5,102 in attendance. Moose Jaw also ran 12 teen programs with 146 teens attending and 60 teens completing the Teen Challenge. The main entertainers were “Singing with Sylvia”, Danny Kazam – Magician, The Reptile Lady and the Science Centre. All in all, it was a very successful TD Summer Reading Club exploration of the Natural World.

Aboriginal Services and Programming

In 2019, Palliser received **\$11,173** to help us enhance our First Nations services. plus we received \$1,400 for Aboriginal Story Telling month. Palliser spent \$13,020 in 2019 on services to Aboriginal patrons. Palliser used our money for:

- salary
- materials (books, online databases, DVD's)
- training
- Aboriginal programming



Aboriginal Storytelling Month

Children’s Author **Kim Soo Goodtrack** of the Wood Mountain Band enthralled her listeners with her tales. This year she gave sessions at 8 branches: Assiniboia (30), Bethune (41), Coronach (6), Craik (n/a), Moose Jaw (21), Rouleau (7), Willow Bunch (10) and Glentworth School / Wood Mountain (n/a).

SASKATCHEWAN ABORIGINAL
STORYTELLING MONTH
2019

Other Aboriginal Programs Sponsored

- **Wakamow Aboriginal Committee Association (WACA) 5th Annual Round Dance** was held on February 9th at Central Collegiate – Moose Jaw Public Library assisted with food preparations and provided some funding for the round dance.
- **South of the Bridge Community Association** and **WACA** and the **Moose Jaw Plains Metis Local 160** and other interested Moose Jaw citizens were successful in getting the former Moose Jaw Wild Animal Park to **Tatawaw Park** (Welcome – there is room for everyone, all are welcome!). Palliser HQ also participated in the return of the 8th Annual WACA Powwow after 2 decades to its original grounds – Tatawaw Park.

Kendra Weenie gave presentations in December she discussed her book “ **Surviving Domestic Violence: My Journey of Self-care and Healing (Jun 28 2019)** at the book launch session at the Moose Jaw Public Library,. She also offered a guided Art Workshop in conjunction with the Festival of Words and worked with Phoenix Academy students on Self-Care Vision Boards and the 4 aspects of wellness.

Centralized Inter-Provincial Library Loan - 2019

In 2019 we received processed 6,903 requests. 4,568 came from in-province requests and another 2,335 out-of-province requests to find materials. We managed to fill 6,153 for a fill rate of 83%. The titles cancelled were cancelled for a multitude of reasons but often it was because they were (a) non-existent, (b) an e-book (can't be loaned), (c) no longer carried by libraries, or (d) unavailable in Canada .The cost for mailing to and borrowing from out-of-province Canadian public libraries and universities in 2019 : \$22,595.

PROGRAMMING 2019

One Book/One Province Saskatchewan 2019



JUST PRETENDING



"**Just Pretending**" is a series of short stories from Cree-Metis author **Lisa Bird Wilson**. At the centre of these stories are notions of identity and belonging and the complex relationships between children and parents. Palliser participated in the SLA project and individual branches ran different programs and reading circles.

Rouleau Branch Move

Rouleau Branch has moved from their current building (204 Main Street) to 113 Main Street. The new facility is the former Bowling Centre. It is located in the Rouleau Community Complex which also houses the RM of Redburn #130 and the Rouleau Town Office. Congratulations to the board and staff for the successful move.

CNET/Palliser Computer Replacement (Evergreen Fund) Update:

Network Services and the **Ministry of Education** have recently purchased new routers for all the library branches in the province. No news re: bandwidth improvements yet but we are keeping our fingers crossed. Palliser's tech installed the new provincially funded routers; the 35 new, larger monitors for the staff/public stations funded through **Evergreen** and the **Public Access levies** plus the 19 public access machines that were purchased for the branches through the federal **Digital Literacy Exchange Program Grant**.

Grants Received in 2019



Digital Literacy in South Central Saskatchewan

To date, 79 courses have been offered across the region in E-mail and Using your I-phone and iPad. And a similar set of courses on using you Android phones and tablets 328 students have taken the courses. Our students come from all demographics. Our oldest student was 94. The courses are proving to be very successful and our instructor, Brianna Miller, is getting glowing reviews for all who have taken the courses and we are getting requests for repeats of the courses in every town. Keep your eyes peeled for the next course coming to your area.



Canadian
Heritage

Patrimoine
canadien

Student Summer Work Experience



Moose Jaw Public Library received \$5,901 in federal funding to help hire **Kirah Brown** to assist with the very successful summer reading program.

Staff Changes - Notes from 2019

Moose Jaw Public Library:

- **Kirby Froese** joined Moose Jaw as a page and moved into a Library Clerk 1 position.
- **Zoe Saladana** has started at MJPL as a Page
- A Clerk 3 – Social Media job share between **Debbie Alix** and **Kim Churko** was created
- **Haley Klassen** started as a Page in July and has since then moved into the Library Tech 2 job share in Children's.
- **Naiomi Setter** started as Page
- **Retirements:** Best of luck to Library Technician/Reader's Advisor **Pam Albert** (23 ½ years) and Page **Shirley Forrester** (5 ½ years) on their retirements from Moose Jaw Public Library

Rural Branches

- It's been a quiet year! No staff changes!!!
- Regrettably we must report that former Imperial Branch Librarian of 28 Years, avid library supporter, Imperial Board Member, and activist, **Donalda McLellan** lost her fight with cancer. She will be missed by the library community.

Headquarters

- **Arwen Rudolph** Rural Branch Supervisor is on Maternity leave and **Kari Hennenfent** stepped off the Executive Committee to fill the vacancy. As a graduate of the University of Illinois - Urbana Library program, Kari brings to us a variety of experiences working in academic, public, school and reservation libraries in the United States.
- **Brianne Miller** has joined us as the **Digital Literacy Trainer**
- **Sam Hodgson** is the new caretaker (**Dale Maier** has retired from that but is still driving for us) and she is also covering the maternity leave of **Alla Tsap**
- **Dale Maier** reduced his courier hours to 1.5 days a week and **Mark Dreger** took over the Tuesday southern courier run.

A Big Thank You

- ❖ To **Gwen Fisher, Shevaun Ruby, Tina Dolcetti, Kari Hennenfent, and Arwen Rudolph**, for their exhaustive work on Provincial and SILS committees.
- ❖ To the **Branch staff and their boards** for all the extras that you have put into making the library services in your community the best service possible.
- ❖ To the **staff of the Provincial Library** for the vital services provided.
- ❖ To **Rob Zylstra**, SILS Executive Director and to **Jason Tenter, Eleanor Crumblehulme, Andrew McDonald** and **Scott Murray** our intrepid SILS systems administrators and to our Executive Assistant, **Veronica Geminder** who kept SILS moving along
- ❖ To the Palliser **Executive Committee** for all their tireless work and a special thanks to **Linda O'Connell (Marquis), Rae Trites, Patty Perry and David Howick** – Moose Jaw for coming in when we need them to sign the piles of checks.
- ❖ And finally, to all the **58 staff members** and even more **substitutes** who kept Palliser ticking and who keep smiling under the increasingly technical and heavy workload.



Jim Achtymichuk, Chair



Jan Smith, Director

Palliser Regional Library Staff – 2019

Headquarters
Director Jan Smith
Rural Branch Super. / Asst. Director Arwen Rudolph** / Kari Hennenfent
Office Manager Wanda Parker
Library Clerks Jody Arnold
 Jacqueline Bocek
 Melissa Silzer-Frank
 Linda Peters
 Wendy Robbins
 Alla Tsap** / Sam Hodgson
Courier Driver(s) Dale Maier/ Hugh Armstrong/ Mark Dreger
Caretaker Dale Maier / Sam Hodgson

Rural Branch Librarians and Staff
Assiniboia Lori Crighton
Asst. Librarians Lois Seeley, Gus Gere
Avonlea Randi Edmonds
Bethune Robbie Curtis
Briercrest Sharon Duncan
Coronach Marlene McBurney
Asst. Librarian Giselle Wilson
Craik Jo McAlpine
Davidson Victoria Martin
Asst. Librarian Tracey Blenkin
Elbow Lori Ann Bandura / Sandra Dean
Holdfast Katherine Middleton
Imperial Bruni King
Loreburn Sue Ann Abbott
Mortlach Angela Molde
Mossbank Kimberly Miller
Riverhurst Brittany Bennett
Rockglen Angela Stewart
Rouleau Marla Gellvear
Tugaske Violet Beaudry
Willow Bunch Barb Gibbons
Wood Mountain Jocelyn Todd

Moose Jaw Public Library Staff
Head Librarian Gwen Fisher .
Asst. Head Librarian Shevaun Ruby
Children's Librarian Cristina Dolcetti
Library Techs Pam Albert *
 Wendy Drake
 Stephanie Jeanes
 Donna Kostal
 Katrina Howick
 Christine Hinds
 Haley Klassen
Library Clerks Hamida Ahadi
 Debbie Alix
 Jordan Bosch
 Kim Churko
 Karen Newton
 Kirby Froese
 Steve Nicholl
 Lori Vansickle
 Sara Mokonen
Pages Suzanne Kristoff
 Alla Tsap**
 Shirley Forrester*
 Sara Mokonen
 Everley Reid
 Naomi Setter
 Zoe Saladana
Summer Students Kirah Brown

Staff Departures

Retirements * Pam Albert
 Shirley Forrester
On Leave Arwen Rudolph **– HQ
 Alla Tsap** – Moose Jaw, HQ
 Kathy Mackenzie – Moose Jaw
 Lori Ann Bandura - Elbow

Note: * As of Dec 31, no longer with Palliser
 ** On maternity leave

Municipalities Served by Palliser Regional Library System – 2019

Municipality	2016 Census	Representative(s)
City of Moose Jaw	33,890	Sarah Simison
		Patty Perry
		Rae Trites/Gayle Jones
		Kari Hennenfent
		David Howick
		Crystal Froese
		Jamie Atkins
Towns with a Library		
Assiniboia	2,424	Glen Hall
Avonlea	393	Jenny Arnold
Bethune	399	Mildred Kistner
Briercrest	159	Laurie Waltho
Coronach	643	Jim Achtymichuk
Craik	392	Pearl Unger
Davidson	1,048	Arlene Low
Elbow	337	Blake Doward
Holdfast	247	Sarah Thorson
Imperial	360	Pat Joa
Loreburn	107	Grant Abbott
Mortlach	261	Linda Cavan
Mossbank	360	Gregg Nagel
Riverhurst	130	Rick Murray
Rockglen	441	Catherine MacKay-Wilson
Rouleau	540	Ashley Horan
Tugaske	75	Lynn Wellings
Willow Bunch	272	Jeanette Mondor
Wood Mountain	20	Lionel Moffat
Other Towns & Villages		
Alice Beach	51	
Aylesbury	40	Devon Fingland
Belle Plaine	85	
Brownlee	55	
Caronport	994	Amy Long
Chamberlain	90	
Coderre	30	
Dilke	98	
Drinkwater	70	Dennis Waller
Etters Beach	30	
Eyebrow	119	Elizabeth Norris
Findlater	45	Cheryl Clemenshaw
Grandview Beach	35	
Hawarden	52	Barb Martin

Keeler	15	Rosemarie Caplette
Liberty	78	
Limerick	115	Lorelei Rogers
Marquis	97	Linda O'Connell
Mistusinne	77	Linda Reiss
North Grove	132	
Pense	587	Tricia Jones
South Lake	169	
Strongfield	40	Annette Sargent
Sun Valley	118	
Tuxford	113	
Wee Too Beach	79	
Rural Municipalities		
11 Hart Butte	252	Pamela Krusky
12 Poplar Valley	195	Kendra Loucks
42 Willow Bunch	306	Jeanette Mondor
43 Old Post	377	Vicky Greffard
71 Excel	391	Al Birchard
72 Lake of the Rivers	279	
73 Stonehenge	380	Derek Barnsley
100 Elmsthorpe	226	Brenda Lalonde
101 Terrell	241	Rob Finlay
102 Lake Johnston	170	Maureen Hutchinson
103 Sutton	240	Natalie Nagel
130 Redburn	250	Jordan Clark
131 Baildon	620	
132 Hillsborough	101	
133 Rodgers	90	
160 Pense	508	Joanne Simpson
161 Moose Jaw	1,163	Kim Dalgarno
162 Caron	576	Leah Erickson
163 Wheatlands	149	Tyler Hall
190 Dufferin	559	Helen Barss
191 Marquis	297	Linda O'Connell
193 Eyebrow	195	Marion Bueckert
221 Sarnia	322	Jason McWilliams
222 Craik	259	Jenna Ehrhardt
223 Huron	198	Karin Griffin
224 Maple Bush	192	Edie Marshall
251 Big Arm	191	Gaylene Parry
252 Arm River	250	Gloria Gregor
253 Willner	255	Mary Smillie
254 Loreburn	327	Vanessa Tastad
Total Population:	55,471	

	Collection Size in 2019	Open Hours / week	Active (non-expired) Patrons	Local Circ. + renewals	Holds requested by branch	Holds+ renewal sent Out of Region	Holds filled within Palliser	Pro-rated e-books Hoopla Press Reader	Total Circ.	Ref. and general info ???	Public Access Comp. Users	Local Programs / Attendance
Assiniboia	22,276	47	880	26,180	6,146	9,186	1,682	7,834	43,199	12,540	3,789	263 / 3,397
Avonlea	6,490	16	239	3,952	1,337	2,706	606	1,183	7,840	507	212	63 / 923
Bethune	8,059	18	173	3,364	773	3,704	925	1,007	8,075	2,407	133	223 / 1,284
Briercrest	5,302	10.75	107	3,242	1,286	1,819	527	970	6,031	594	171	32 / 550
Coronach	8,052	30.5	316	6,241	1,709	3,707	987	1,867	11,816	404	69	113 / 1,783
Craik	7,429	18	251	7,574	3,707	2,409	640	2,266	12,249	960	194	149 / 1,390
Davidson	9,595	35	473	18,438	6,823	3,707	1,032	5,517	27,663	8,982	1,826	95 / 1,883
Elbow	8,246	15	125	4,441	1,114	3,283	830	1,329	9,053	4,004	306	83 / 753
Holdfast	5,491	12.75	187	1,540	773	2,339	648	461	4,340	402	6	7 / 610
HQ	6,714	0	143	6,714	2,759	6,307	2,888	293	13,313	n/a	n/a	n/a
Imperial	7,877	19.5	194	4,849	1,684	3,181	965	1,451	9,481	159	108	21 / 222
Loreburn	4,775	10.5	77	1,457	315	890	297	436	2,783	650	172	40 / 446
Moose Jaw	157,258	67	8,185	235,360	38,561	88,307	8,181	64,677	376,428	25,427	11,955	540 / 8,873
Mortlach	4,553	11.5	129	2,094	1,195	1,876	769	627	4,597	494	46	57 / 217
Mossbank	9,745	17.5	226	7,131	2,821	1,850	678	2,134	11,115	1,236	590	99 / 1,403
Riverhurst	5,463	11.5	74	2,308	683	1,579	675	691	4,578	1,264	93	9 / 530
Rockglen	5,217	16.75	293	4,812	1,168	1,356	413	1,440	7,608	254	100	40 / 398
Rouleau	5,884	16	198	2,757	678	1,255	374	825	4,837	1,066	247	64 / 442
Tugaske	4,410	12	118	5,575	2,365	1,902	476	1,668	9,146	7,975	1,635	216 / 1,381
Willow Bunch	5,843	14.5	199	1,899	524	2,186	608	568	4,653	3,514	239	148 / 1,701
Wood Mountain	4,295	5.5	68	3,013	1,128	1,582	418	902	5,497	1,383	89	88 / 355
Total	299,576	405.25	12,642	352,941	76,882	145,132	24,613	98,144	584,301	74,222	21,980	2,350 / 28,541

2019 Palliser Collection and Patron Statistics



Palliser Regional Library

www.palliserlibrary.ca

For The Record
News & Trustee Report
May 1, 2020 Vol. 36, No.1

The **Palliser Regional Fall Meeting** was held on November 1st, 2019. The 2020 Regional Budget and the 2020 Rural Levy were approved. There was no increase to the rural levy for 2020.

The Library and COVID-19

As of March 16 and until further notice all library branches are closed! This is a safety precaution as books are coughed on, sneezed on and breathed on daily. Sorry but our librarians cannot go into the "shop" and get a book out for grandpa. We do have many other online offerings (see next page). If you need help, e-mail palliser@palliserlibrary.ca.

2020 - 2021 Provincial Budget News and Local Impact

Overall it was good news. We got a 1 % increase, but all bets are now off due to the arrival of COVID-19, the economic closure of the province and the fact that the budget has not been passed. We are all holding our breath.

TD Summer Reading Club 2020 - **Cancelled** but online options possible



We were on course for another fantastic summer reading club but it was cancelled due to covid-19. Like everything it is in the air. We are still hoping that many of the restrictions can be lifted by August so that each branch can offer their own abbreviated version of the reading club.

Comment [K1]: TD is working on online options do we want to advertise that?

SUMA and SARM Exhibitors 2020

The 7 regional library systems worked together and ran exhibitor booths at the SUMA and the SARM conventions. We demonstrated some maker kits (James Hope-Howard (PNLS) thankfully, is a robotics natural) and we talked to people about library service and the renewed importance of libraries as a community hub and public space. It was good to see so many people stop by our booths.

Avec un financement du | With funding from

Digital Academy
Coming to the Palliser website



Update: Due to Covid-19 all in person courses have been cancelled until further notice.

However we are using this opportunity to create and launch shorter, 24-7, bite-size online courses. In addition to those listed below, we expect to be shortly launching bite-sized courses covering I-Phones, I-pads, Android Phones and Tablets, Shopping online and e-mail.. Check our website (www.palliserlibrary.ca) under Digital Academy for more information. Don't have one of our free library cards? contact palliser@palliserlibrary.ca and we will set you up!

Palliser's Digital Academy



Pinterest – The World's Catalog of Ideas



Google Photos – Save and Share Your Favorite Memories



Facebook – From Signing Up To Setup



Twitter – For People Who've Never Tweeted



Gmail – Email from Google



Instagram – Share Your Moments



Snapchat – Photos and Videos Shared for a Moment



LinkedIn – Social Networking for Job Seekers and Professionals

SERVICES



Hoopla – Audiobooks, eBooks, Music, and Video



PressReader – Connecting People Through News



Creativebug – Online Arts and Crafts Classes



OverDrive|Libby – ebooks, Audiobooks ...



TumbleBook Library – Picture Books and Kids Videos



AncestryLibrary



Goodreads – Book Recommendations



NovelList Plus – Book Recommendations

COMPUTER COURSES



Internet Basics



Gcflearnfree



Microsoft Office – Word, Excel, PowerPoint and Publisher



Google Docs – Collaborate With Google's Online Word Processor



Getting Started with Windows 10



Academic OneFile



Gale Digital Reference Material



Britannica Library



General OneFile (Gale)

ONLINE DATABASES



Auto Repair Source



EBSCOhost –Reference



How to use Duoling

Staff Updates

Moose Jaw

- **Shevaun Ruby , MJPL Assistant Library** had a bouncing baby boy and is on maternity leave. Carolyn Graham is temporarily replacing her at MJPL.

Rural Branches:

- At the beginning of February we said good bye to **Brittany Bennett** as the Branch Librarian in Riverhurst. To date we have not found a replacement and will continue the search upon reopening branches. A huge thank you to subs Judy Miller and Kegan Summers for their work in keeping the branch open in February and March.

HQ

- **All quiet on the HQ Front**

Directors Report May 2020

The year 2020 is going down as a year of the need for 20/20 vision - a need for both foresight and hindsight. I am writing this on April 15th and by May first, the situation will, based on the experience of the last 3 weeks, be radically different.

Since last November things have been running well. We came in on budget with some to spare, mostly thanks to the 2 maternity leaves at HQ. Brianna Miller has successfully been offering Digital Literacy courses in the region. She completed the iPhone/i-Pad and most of the Samsung/Tablet courses before the lock down hit and she was developing a course in online banking and purchasing. Jan and Kari took different days of the SUMA Convention and Jan represented Palliser at SARM. Kari Hennenfent - Arwen's mat leave replacement attended the Public Library Association Conference in Nashville where she brought back for Palliser and Moose Jaw lots of good new ideas and contacts. She returned the day of the Nashville tornado and just before mandatory isolation.

Speaking of mandatory isolation, here is what is what is going on at Palliser:

1. Jan began working on a Pandemic plan at the end of January and it was ready for the beginning of March and was sent out to all RMS, Towns, Villages and library boards. The plan concentrated on the provision of online services.
2. School closures came down on Monday March 16 and the plan was activated immediately. Within 2 hours, the City of Moose Jaw closed all recreational and library facilities to the public. The Mayor of Davidson phoned and asked Jan what the Palliser plan was for the library and he was relieved to hear that as of Tuesday the library was closed.
3. The Libraries of the province, through SILS, shut down the ability to place holds but we continued to move books that were in the system for the next 2 weeks.
4. The directors decided that there would be NO FINES charged on any materials out and the due dates would be changed to May 1 and we are now looking at extending to May 31 and then
5. Staff continued to work in the branches and were relieved by the immediate closure due to concerns that they had about being overwhelmed by students. It was also made clear that the public was not allowed in and curbside drop-offs were not permitted either. In this age of symptomless transmission, the level of contamination of books rates right up there with the toilet. People sneeze, cough, breath and expel droplets and sweat on almost every page and as of April 15th, we still do not have a good measure of how long the virus can last on or in a book cover or on its paper, hence the mandated stop in service.
6. Staff activities in the branches included writing and submitting their Statutory Declarations, their Annual reports, the Financial Statements, inventory of the collection, Rockglen finally got to paint a Chalk wall, and all branches did clean-up and other similar housekeeping activities. The rural branches also discussed programming with us and gave us a list of the volunteers running coffee circles, baby lap time and other such programs which we hope to use to continue local programming (eg: Coffee time at branch XYZ – Wednesdays at 10 am using Zoom (in development).
7. Information was sent out to all branches on the 16th with the decisions made, their implications and that we would be keeping them all on until the 14th while we tried to figure out things (we were so naïve).
8. City Hall (Moose Jaw) sent us information on the Supplemental Unemployment Benefits (SUB) plan. We got Executive Committee and Union approval and applied for it on April 3rd. We were totally shocked as we got approval from the government for our plan on the 4th. This plan allows us to top up the EI payments to up to 95% of the employee's regular pay without deducting anything from their EI Payment. In Saskatchewan EI is set at 55% of their pay. In Alberta the province

has chipped in an additional 25% to bring it to 80% of an employee's regular pay. If the province follows suit here our contribution will drop from 40% to 15%. Most employees earn between minimum wage and \$20 per hour and need the support to make it through the forced closure. We currently expect that any savings incurred to the Rural Levy will be applied against the 2021 Rural Budget.

9. Based on our fear that we wouldn't have approval of the plan in place (it had to be before we could issue ROE's) we set a new layoff date as of April 25th and have sent out the layoff letters to those affected. We are keeping the managers at HQ and Moose Jaw plus other key unionized staff who specialize in social media and programming. Our Digital Literacy person is transferring her courses to Niche and has already transferred a lot of other courses and online assets (Ancestry.com, Creative Bug, Press Reader, Library-2-Go) to the Palliser webpage (www.palliserlibrary.ca) Under Digital Academy (see Palliser Update for more details).
10. Palliser has purchased 10 Zoom Licenses to be used in programming (3 days later all the bad stuff came out about it but we are taking precautions) and NICHE for the online courses. Moose Jaw has been working on producing You-tube videos on children's and YA programming and is working on more for all age groups. They hope to use Zoom to keep the book club and the knitters club going.
11. Palliser has sent a letter to Provincial Library about our pandemic needs. The principal need is for additional funds for Hoopla and Library-2-Go to purchase additional electronic materials. We have also asked them for guidance and possible financial assistance in restarting the system when the time comes (book disinfectant?? How???)

That is about all for now. Keep watching our About Us on the webpage for any major announcements.

Stay safe.



Jan Smith,
Director, Palliser