

## **CONFIDENTIALITY OF LIBRARY RECORDS**

***It is the policy of the Palliser Regional Library Board to ensure the privacy of its library users and to consider any library records to be confidential in nature.***

Palliser Regional Library collects personal information directly from you at the time of registration or card renewal. Library records are for the purpose of ensuring the safe and timely return of library materials, monitoring usage of library material types, and maintaining standard library statistics.

As per the 1996 Saskatchewan Public Libraries Act, Section 76: Confidential Records:

“No librarian or other employee of a public library shall disclose any information concerning any patron, or patron record, of the public library obtained in the course of performing his or her duties, except:

- (a) for the purposes for which the information was provided or obtained; or
- (b) with the consent of the patron.” 1996,c.P-39.2, s.76.

Information that is collected about patrons and/or patrons’ reading history or habits is confidential and will not be used directly or indirectly to identify the types of materials used by individual library patrons or the names of individuals using the library. No library records containing personal information shall be made available to members of the public, press, or any agency of government except under due process of law.

However, Palliser Regional Library may disclose a patron’s personal information without the patron’s knowledge or consent to:

- a lawyer representing the Library;
- a Collection Agency for purposes of the collection of sums owed to the Library;
- comply with a subpoena, warrant or an order made by a court or an investigative body named in the Regulations of The Local Authority Freedom of Information and Protection of Privacy Act, 1993.